



Maritime Radio Affairs Unit, (MRAU)

## Ships Radio Licence Application

<b>Document No:</b>	<b>SRLAPP20082007</b>
<b>Date:</b>	<b>August 2007</b>

## Guidelines for applicants for Ships Radio Licence

1. In accordance with the Wireless Telegraphy Act, 1926, the appropriate licence must be held to cover possession or use of radio equipment. Possession or use of radio equipment without a licence is an offence, which renders the offender liable to prosecution and, on conviction, fines and confiscation of equipment.
2. This application form sets out the standard information that is required for a Ships Radio Licence. In certain cases the Maritime Radio Affairs Unit (MRAU) may seek further information or clarification from the applicant.
3. From 1<sup>st</sup> September 2006, Ships Radio Licence will be issued for the lifetime of the vessel. The fee for a Lifetime Licence is €100.00. A Lifetime Licence is only valid on the condition that the Licensee stated on the licence and the owner of the named vessel is the same person.

4. Applications for a licence must be submitted along with the appropriate fee to:

Maritime Radio Affairs Unit, (MRAU),  
Licensing Section (Ref: Ships Radio Licensing),  
Department of Transport,  
Leeson Lane,  
Dublin 2.

**(IMPORTANT NOTE: Payments should be made to the Superintendent, Mercantile Marine Office as shown on the last page of this application.)**

5. To submit a valid application for a **New Ships Radio Licence** it is necessary to:
  - Complete all sections of the form relevant to your application and sign the declaration. If a section is not applicable to your application then this should be stated by entering N/A.
  - Submit the full licence fee (€100) with your application.

Application forms not adequately completed cannot be considered as valid applications and will be returned to the applicant.

6. To submit an application to **transfer Ships Radio Licence** between owners,
  - The existing Licensee (previous owner) must submit the Ships Radio Licence Transfer Form to MRAU (See MRAUSRLTRANSFER) AND
  - The applicant (new owner) must complete all sections of this form and submit this to MRAU with the transfer of licence fee (€30)
7. To facilitate speed of processing, please ensure that your application is legible i.e. typed or completed in block capitals and the form is submitted at least 2 – 3 weeks prior to being required.
8. If there is insufficient space available on the application form, please attach any additional information on a separate sheet(s), indicating the appropriate section and question.
9. Please note that the some of details supplied by you will be notified to the International Telecommunication Union (ITU) for inclusion into the Maritime Mobile Access and Retrieval System (MARS) as well as other national authorities such as the Irish Coast Guard. Search and Rescue Authorities may use the information contained in the database to access vessel details in the event of an incident.
10. More information of Ships Radio Licensing and EPIRB registration forms are available at [www.transport.ie](http://www.transport.ie) (marine section, Maritime Radio).

<b>APPLICATION FOR A SHIPS RADIO LICENCE</b>
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<b>Section 1: Contact Details</b>
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**1a: Applicant Details**

<b>Full Name (Company or Person) of the Owner of the Vessel in whose name the Licence is sought:</b>	
<b>MRAU Account Number<sup>1</sup>:</b> (If applicable)	
<b>Address of Licensee:</b>	Address:  County or Postcode:  Country:
<b>Phone No:</b>	
<b>Fax No:</b>	
<b>E-Mail:</b>	
<b>Alternative Contact Name<sup>2</sup>:</b>	
<b>Alternative Contact's Phone Number:</b>	
<b>Name and Address to which the Licence / Correspondence is to be sent:</b> (If different from address given above)	Name:  Address:  County or Postcode:  Country:

<sup>1</sup> This is the account number allocated to you by MRAU; it is unique for you/your company. You generally have an account number if you applied in the past to for a ships radio licence.

<sup>2</sup> This is the person who will be contacted in case of emergency should your vessel get into difficulty.

## Section 2: Ships Radio Licence Application Details

### 2a Application Type

<b>Type of Application:</b>	<input type="checkbox"/> New (go to 2b)
	<input type="checkbox"/> Transfer of Ownership Please note that the existing Licensee (previous owner) must send a signed copy of the Ships Radio Licence Transfer Form (MRAUSRLTRANSFER.doc) to MRAU in order to process a transfer request.  <b>Existing Licence No:</b> _____  <b>Existing Call sign or Signal Letters:</b> _____

### 2b Vessel Details

<b>Vessel Name:</b> The name of the vessel should be as it appears on the hull or superstructure. The name given here will be printed on the radio licence. Please do not use abbreviations, e.g. "FV" or "SY"	
<b>Intended Use of Vessel:</b>	<input type="checkbox"/> Commercial Fishing <input type="checkbox"/> Commercial Pleasure <input type="checkbox"/> Merchant <input type="checkbox"/> Pleasure <input type="checkbox"/> Other: Please Specify
<b>Vessel Type:</b>	<input type="checkbox"/> Sailing Yacht <input type="checkbox"/> Licensed Passenger Boat <input type="checkbox"/> Motorboat Yacht <input type="checkbox"/> Other: Please Specify
<b>Gross Tonnage:</b>	
<b>Number of Lifeboats:</b>	
<b>Max No. of Persons Carried:</b> (crew plus passengers)	
<b>Length in Metres:</b> This is the vessels registered length.. If not known please insert the overall length in metres.	
<b>Area of Operation:</b>	<b>Please tick one box</b> <input type="checkbox"/> A1: Up to 30 Miles from any shore <input type="checkbox"/> A2: Up to 150 miles from any shore <input type="checkbox"/> A3: Any waters not covered by A1 or A2 <input type="checkbox"/> A4: Polar regions
<b>Do you have an agreement with an Accounting Authority?</b> Some larger vessels may have an agreement with an Accounting Authority. An accounting authority is the company responsible for billing if you make radiotelephone or telex calls.	<input type="checkbox"/> No  <input type="checkbox"/> Yes. What is the AAIC? <sup>3</sup>

<sup>3</sup> AAIC = Accounting Authority Identification Code

## 2c Registered Vessel Details

Please fill in this section if the vessel has been registered on the official Register of Irish Ships. Otherwise go to section 2d.

<b>Official Registered Number for the Vessel:</b>	
<b>Signal Letters Allocated to vessel: (If applicable)</b>	

## 2d: Radio Operator Details<sup>4</sup>

<b>Name:</b>	
<b>Type of Certificate (E.g. SRC1, LRC):</b>	
<b>Certificate Number:</b>	
<b>Issuing Country For Certificate:</b>	<input type="checkbox"/> Ireland  <input type="checkbox"/> Other Please Specify If you hold a Non-Irish Certificate, please supply a copy of this with the application form

## 2e Description of the Equipment to be Used

Any radio transmitting equipment fitted or purchased for a vessel must comply with the relevant European Regulations. These are:

- The Radio Equipment and Telecommunications Terminal Equipment (R&TTE) Regulations or
- The Marine Equipment Directive (MED)

To satisfy the above regulations, all equipment fitted or purchased on or after the 8th of April 2001 must have the appropriate CE marking. Equipment fitted or purchased before this date and that was previously licensed will continue to be licensed. This also applies to second hand equipment.

Please note that marine radio transmitting equipment obtained outside the EU may not comply with the EU standards and a licence may be refused.

<b>Equipment Type</b>	<b>Manufacturer &amp; Model Number</b> Failure to provide model number(s) will result in delays with regard to the issuing of a licence	<b>Additional Information</b>
<b>MF / HF</b> To be completed if Medium/High Frequency equipment is fitted. Commonly referred to as "the big set".		<input type="checkbox"/> Please tick if DSC <sup>5</sup> is fitted
<b>VHF Fixed:</b> To be completed if Very High Frequency equipment is fitted to the vessel.		<input type="checkbox"/> Please tick if DSC <sup>5</sup> is fitted

<sup>4</sup> All Maritime Mobile Radio Stations must be in the charge of a suitably certificated radio operator. Full details of the certificate held, i.e., VHF or Long Range Certificate, (LRC) with satellite as appropriate should be inserted here.

<sup>5</sup> DSC is Digital Selective Calling, used for alerting purposes under the Global Maritime Distress and Safety System, (GMDSS).

<b>Equipment Type</b>	<b>Manufacturer &amp; Model Number</b> Failure to provide model number(s) will result in delays with regard to the issuing of a licence	<b>Additional Information</b>
<b>VHF Portable:</b> To be completed if Very High Frequency portable equipment is carried on the vessel		
<b>UHF Portable:</b> To be completed if Ultra High Frequency portable equipment is carried on the vessel		
<b>EPIRB's / Maritime PLB's:</b>		Please tick frequency <input type="checkbox"/> 121.5 MHz <sup>6</sup> <input type="checkbox"/> 243 MHz <sup>6</sup> <input type="checkbox"/> 406 MHz <sup>7</sup>
<b>SART Transponders:</b> Search and Rescue Transponders (SART) devices tend to be carried on larger vessels and deep-sea craft.		
<b>Satellite Equipment:</b> To be completed for all Satellite transmitting equipment fitted to the vessel.	Please indicate the type of Inmarsat equipment fitted, e.g. A, B, C, etc.	<input type="checkbox"/> Please tick if GMDSS compliant
<b>Radar:</b> Radars – The majority of maritime radars operate in the “X” band. Some larger vessels also carry “S” band radar.		Please tick <input type="checkbox"/> X band 9320-9500 MHz <input type="checkbox"/> S band 2900 – 3100 MHz
<b>Please indicate if any equipment was bought/fitted before the 8th April 2001.</b>		

<sup>6</sup> Users of 121.5 MHz and 243 MHz beacons should be aware that there are plans to withdraw the alerting service on these frequencies by 1st February 2009

<sup>7</sup> 406 MHz EPIRB or Marine PLB's fitted to vessels must be registered. EPIRB registration forms can be obtained from the **Maritime Radio Affairs Unit (MRAU), Department of Transport, 5th Floor, Leeson Lane, Dublin 2. Ph: 01 6782367, Fax: 01 6783109 or on the website at [www.transport.ie](http://www.transport.ie)**. All 406 MHz EPIRB's or Marine PLB's carried on a vessel should have the Callsign or MMSI encoded in the beacon.

**Section 3 : Declaration Form – Ships Radio Licence**

I certify that all information provided on this form, including all documentation attached, is true and accurate.

I agree to comply fully with all the terms and conditions of the licence, if granted, in accordance with the Wireless Telegraphy (Ship Station Radio Licence) Regulations, S.I. No. 414 of 2006.

I accept that MRAU may publish information relating to licensed radio systems and that certain information relating to any licence issued pursuant to this application may be contained in any such publication.

I certify that the all Ships Radio equipment used is R&TTE or MED compliant and will be operated by an operator with the appropriate qualification.

I have read the “Guidelines for applicants for Ships Radio Licences at the beginning of this application” and understand the details of the licensing scheme.

**Signature of Applicant:** \_\_\_\_\_

**On behalf of (Company):** \_\_\_\_\_

**Name in Block Letters:** \_\_\_\_\_

**Date:** \_\_\_\_\_

(If applicant is part of a company, please state position held):

